



THE PENANG TEACHERS' CO-OPERATIVE SOCIETY LIMITED BULLETIN

SEPT 2020

2020/2021/03

FOR MEMBERS ONLY

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88TH ANNUAL GENERAL MEETING

DATE AND VENUE OF 88th AGM

The 88th Annual General Meeting of the Koperasi Guru Pulau Pinang Berhad will be held at St. Xavier's Institution, Lebuhr Farquhar, Pulau Pinang on Sunday 4 October 2020 at 10.00 a.m.

Registration will commence at 8.00 a.m. and close at 10.30 a.m. sharp.

REGISTRATION OF MEMBERS ATTENDING THE 88th AGM

Due to the outbreak of the current coronavirus disease (COVID-19) and the Movement Control Order by the Government, the Koperasi is required to follow strictly to the Standard Operating Procedure (SOP) set by the Government. Therefore the registration for attending the 88th Annual General Meeting will **NOT** be the same as previous years. We hope that members will give their full cooperation to enable the 88th AGM to be carried out smoothly.

Members who wish to attend the 88th AGM are required to take note of the following procedures:

- 1) The "Attendance Memo" and "Travelling Allowance Voucher" will be printed in this bulletin for your completion.
- 2) Please detach the portion "Attendance Memo/Payment Voucher", complete all particulars and bring along with you to the AGM for registration (to expedite registration).
- 3) Please cooperate to allow temperature check at the entrance of the venue. Hand sanitizer will be provided.

- 4) Please wear your face mask.
- 5) Upon completion of the above, you can proceed to the registration counters.
- 6) Kindly cooperate by following physical distancing as required under the SOP.
- 7) Nine registration counters will be set up:
 - a) COUNTER 1 : Membership numbers beginning with letters A, B, D, E, F and G.
 - b) COUNTER 2 : Membership numbers beginning with letter C.
 - c) COUNTER 3 : Membership numbers beginning with letter H, I, J and K.
 - d) COUNTER 4 : Membership numbers from L 0001 to L 0800.
 - e) COUNTER 5 : Membership numbers from L 0801 and above and also membership numbers beginning with letter M.
 - f) COUNTER 6 : Membership numbers beginning with letters N and O.
 - g) COUNTER 7 : Membership numbers beginning with letters P, Q, R and S.
 - h) COUNTER 8 : Membership numbers beginning with letter T.
 - i) COUNTER 9 : Membership numbers beginning with letters U, V, W, Y and Z.

Members who are doubtful as to which counters they are required to register should consult the CONTROL COUNTER set up for this purpose or contact the office at Tel. Nos. 2610129 or 2610222.

- 8) New members whose memberships were approved after 14.7.2020 are not eligible to attend the 88th Annual General Meeting.
- 9) At the registration counters, no ballot papers, lucky draw slips and meeting allowance claim vouchers will be issued this year as all candidates standing for election were returned unopposed. The travelling allowance of RM80.00 for attending the 88th AGM **will not be paid in cash**. It will be credited to your Cooperative "SIMPANAN KHAS" account.

- 10) In order to follow the SOP strictly, only 250 seats are available in the meeting hall.
- 11) Members are requested to cooperate by not bringing their spouses who are non-members or their children to the Annual General Meeting.

ANNUAL DINNER

The 88th Annual Dinner was put on hold due to restrictions under the Movement Control Order (MCO) and the Standard Operating Procedure (SOP). Members will be informed in the event that the Koperasi decide to proceed with the 88th Annual Dinner.

DIVIDEND

The audited account for financial year ending 31 December 2019 was completed and submitted to Suruhanjaya Koperasi Malaysia.

Our application to pay the dividend of 2.1% on Share Capital Account and 4.1% on Subscription Account without holding the 88th Annual General Meeting was submitted to SKM and received approval from Suruhanjaya Koperasi Malaysia on 6.8.2020.

Members who have registered with the Koperasi for withdrawal of dividend previously can check with their banks as the payment had been submitted to the respective banks to credit the dividend into their accounts.

For those who did not register for dividend withdrawal, the dividend entitlement will be credited into your Cooperative "Simpanan Khas" account in accordance with By-Law No. 66(2).

TEMPERATURE

Temperature check can only be recorded at the entrance upon arrival.

ATTENDANCE MEMO

KOPERASI GURU PULAU PINANG BERHAD

NO: 1-G KING STREET, 10200 PULAU PINANG

**ANNUAL GENERAL MEETING HELD AT ST. XAVIER'S INSTITUTION
ON SUNDAY 4 OCTOBER 2020**

FULL NAME :

MEMBERSHIP NO :

SCHOOL :

CONTACT NO. (HOUSE OR MOBILE PHONE NO.) :

VOUCHER

Kindly credit the RM80.00, being travelling allowance, for attending the 88th Annual General Meeting into my Cooperative "Simpanan Khas" Account.

Paid to : Mr/Mrs/Miss/Mdm/Puan :

NRIC No. :

School :

SIGNATURE

Please complete all particulars and bring it along with you to the 88th Annual General Meeting. After having your temperature checked, you can proceed to the registration counters and produce your Membership Card/Identity Card to register.